

# Hillary Bardin

DIGITAL ART & ILLUSTRATION

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NAME

CONTACT INFORMATION (Email)

INVOICE INFORMATION (Email)

WHAT KIND COMMISSION ARE YOU REQUESTING?

Personal

Commercial

SIZE IN PIXELS OR INCHES

I normally work at 3000x4000px with 300dpi. If this is acceptable or you are unsure, you may leave this blank or put "default."

FILE TYPE PREFERRED

I usually send a high-quality .jpg file, but if .psd or other file type is desired, please state it here.

DELIVERY

Delivery of the final piece is through email. If another method of delivery is preferred, please state it here.

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## COMMISSION DETAILS

Bust - no hands (\$150)

Half Body - includes hands (\$225)

Full Body - includes hands and feet (\$300)

Full Scene Illustration (\$425+)

Other - please specify in the description box below

HOW MANY CHARACTERS? (90% charge for each additional character)

## BACKGROUND

Simple (no charge)

Detailed (\$50-250+)

Other

If other, please state:

ANY OBJECTS OR PROPS?

YES

NO

If yes, how many and what kind? (\$25 and up depending on what is wanted)

## DESCRIPTION OF ARTWORK WANTED

This includes posing, colors, expressions, character details, background details, reference images, etc. (Feel free to link a google document, Pinterest board, etc.) The more information I am given, the more I can bring to life your design.

OTHER SPECIFIC REQUESTS OR INFORMATION I MAY NEED TO KNOW.  
(date needed by, certain details not listed above, etc)

Please allow 4-6 weeks for each commission. If needed sooner, a rush fee of at least 25 to 50% of the final price will occur.

I am OK with 4-6 weeks

I need it sooner. (Please specify when you need it by.)

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**Please email this form to [hillary.bardin@gmail.com](mailto:hillary.bardin@gmail.com) with the Subject:  
"COMMISSION - [your name]" I will read over the request and respond within  
a week with pricing and a commission contract.**

## HOW DOES THIS WORK?

- Once I have received the request form, I will send the commission contract stating the price to be agreed upon for my work to be filled, signed, and sent back.
- Within a week of receiving the signed contract and receiving the first half of payment, I will email 1-2 sketches or small black and white renderings to be looked over and approved.
- Once one is decided upon, I will then start adding basic color and line work where necessary. I will then send over the updated artwork to be looked over. At this stage, larger changes may be made for no charge. Once the commissioner approves this, I will begin the process of rendering out the piece.
- Near the end of the rendering, I will send over one last update. Minor adjustments may be made at this point, but anything significant will incur a fee. Once this is approved, I will make final touches before sending over a lower resolution and watermarked version of the finished piece for final approval.
- The final invoice will also be sent over at this stage, and once payment is made, and the artwork is approved, I will send over the final high resolution and unwatermarked version.

## TERMS AND CONDITIONS

- Please allow 4-6 weeks for each commission. There is a rush fee of 25 percent of the total cost if needed within 3 and 50 percent if needed within 1-2 weeks. For sooner than that, a larger fee and payment can be discussed.
- Commissions will be delivered to you by way of an email or google drive link. If other venues of delivery are needed or preferred, we can discuss it further.
- Payment for commissions will be invoiced by the following: 50% of the agreed-upon cost upfront, 50% percent upon completion of the artwork but before delivery.
- All pricing is in USD. I accept payment through PayPal Invoicing. If other venues of payment are needed or preferred, we can discuss it further.
- A “kill fee” of 25% will occur if the commission is terminated after the sketch update and approval. (Half of the first payment will be refunded) A “kill fee” of 50% will occur if the commission is terminated after the basic color update and approval. (None of the first payment will be refunded)
- For commercial commissions, a fee of 50 percent will be added on to the decided price. Commercial commissions include the rights to be reproduced, sold, used, or altered within condition.
- Personal commissions may not be reproduced, sold, or altered in any way. They are for you and you alone. Feel free to print and/or share on social media with credit.
- Beyond this, I maintain full rights to any artwork I make and may use it as I see fit. (Sharing it on my own social media, using in my portfolio, etc) For the releasing of full rights to any artwork, further contracting and payment can be discussed.
- I reserve the right to refuse any commission at my discretion. I will not accept commissions with particular subject matter such as NSFW, obscene amounts of gore, etc. This is non negotiable.